

# The San Diego Student Shakespeare Festival

Balboa Park

Saturday, April 30th, 2022

## Information Packet



Rachael VanWormer

Festival Coordinator

[Rachael@writeoutloudsd.com](mailto:Rachael@writeoutloudsd.com)

Walter Ritter

Festival Director

[Walter@writeoutloudsd.com](mailto:Walter@writeoutloudsd.com)

(619) 297-8953

<https://writeoutloudsd.com/shakesfest/>

### Hear Ye, Hear Ye!

You are invited to participate in the 17th annual San Diego Student Shakespeare Festival produced by Write Out Loud and the San Diego Shakespeare Society. Students will make Shakespeare come alive through spoken word, music and dance! The festival will be held in the Spreckels Organ Pavilion in Balboa Park on Saturday April 30th, 2022.

Theatre, Dance, Music, English, and other teachers and programs are encouraged to participate in the Festival. There are performance opportunities for everyone. The festival begins with a parade. Performances begin immediately following the Parade and Opening Ceremony. The day will conclude with a Celebration Ceremony and Opportunity Drawing.

### Who can participate?

All schools in San Diego City and County (public, private, parochial, independent, home-school) and other K-12 school-aged groups are invited to participate: elementary, middle and high school students, 5 - 19 years of age.

### Registration Information

Registration is \$30 per school, organization, or group. The Registration and Payment Form may be found on the ShakesFest webpage.

The final Registration date is April 8<sup>th</sup>, 2022. Registration includes:

- Performances
- Optional participation in the Parade
- One free Opportunity Drawing entry for each Participating Student
- EARLY BIRD REGISTRATION and PAYMENT by March 15<sup>th</sup>, 2022 will include one FREE Workshop per school, organization, or group. Please see info about Workshops below.

### **Media Release**

All Students must submit a Media Release, signed by a parent or guardian. These may be turned in ahead of time or at check in. The Media Release may be found at the end of this packet, or on the ShakesFest website.

### **Workshop Information**

Register and Pay by March 15, 2022 to receive one FREE workshop!

Workshops are \$25 each. These are in-person workshops. Virtual options are available.

Multiple workshops per class or group may be scheduled. These workshops are best suited for a “class” size of students – up to about 35. Please be in touch with Rachael at [Rachael@writeoutloudsd.com](mailto:Rachael@writeoutloudsd.com) to determine the best use of workshop time for your particular material, students, and needs.

Workshops must be scheduled a minimum of one week in advance.

Final date to schedule workshops is April 8<sup>th</sup>, 2022.

ALL WORKSHOPS MUST BE COMPLETED BY APRIL 15<sup>th</sup> 2022.

### ***Workshop A – Speak The Speech***

This workshop is best suited early in your process, once the material has been selected and casting has been confirmed. Basic poetics and performance skills that will help students deepen their understanding of the text, character, scene, and stagecraft will be introduced, demonstrated, and practiced.

### ***Workshop B – Guest Director***

This workshop is best suited mid-way or towards the end of your process for “finishing touches.” A Teaching Artist will watch some or all of the prepared material and offer suggestions on what is succeeding, and how to build upon and improve the work.

## **FESTIVAL PERFORMANCE INFORMATION**

*PLEASE NOTE – ALL MATERIAL will be presented for Exhibition and Celebration only. There will be no scoring, judging, or awards.*

### **Festival Performance Categories**

- Monologue/Sonnet
- Duo or Trio Scene
- Ensemble, Dance, or Group Scene

### ***Monologue/Sonnet—***

**Required for Monologue/Sonnet:** Performer may choose either 1 sonnet or 1 monologue. Monologue must come from one of Shakespeare’s plays. Sonnet performance is a complete sonnet.

Suggested time allowed 2-3 minutes performance. No more than 5 minutes allotted for set-up scene, and take-down.

***Duo or Trio Scene –***

**Required for Duo/Trio Scene:** 2 to 3 actors present a scene or cutting from one of Shakespeare’s plays.

Suggested time allowed 3 - 5 minutes performance. No more than 7 minutes total allotted for setup, scene, and take-down.

***Ensemble, Dance, or Group Scene –***

**Required for Ensemble, Dance, or Group Scene:** 4 or more students present a scene or cutting from a Shakespeare play OR an original choreographed interpretation of a scene, play, or character from Shakespeare’s cannon.

Suggested time allowed 6 to 8 minutes performance. No more than 10 minutes total allotted for setup, scene, and take-down.

**NOTES FOR THIS CATEGORY**

“Collage” scenes as presented in the past are welcome to perform under this category.

Performers must provide their own device to play music on and their own amplification. None will be provided by the Festival.

Shakespearean text may or may not be included (spoken or sung) in Dance scenes.

**IMPORTANT**

No language, behavior, attire or content that is inappropriate is allowed. Student participants are K-12, ages 5 - 19, and open space patrons are from all walks of life, so we must refrain from vulgarity and coarseness in our choices.

**Performance Logistics**

**Timing**

Each participating school will be assigned a specific time slot that includes performance time and time for set-up and take-down. Students are required at the check-in booth 30 minutes before their first scheduled performance, and at the performance stage(s) 5 minutes before the time-slot for performance.

**Stage Set-Up**

Each stage will have a cloth background to eliminate some of the background distractions, and a shade canopy over the playing space. The performance space floor is **concrete**. Please plan footwear and staging appropriately.

The stages for Monologues and Duo/Trio Scenes are 10’ x 10’.

The stages for Ensemble and Dance Scenes are 10’ deep x 20’ wide.

**Set-Pieces, Props, Costumes**

Each stage will have a set number of stools. These can be sat on, stacked, and cautiously stood on. Please see diagram, photos, and dimensions below. A set number of these stools will be set on either side of the playing space to be set in place by the actors before the start

of the scene, and cleared back to where they started at the end of each scene.

**NO OTHER SET PIECES WILL BE PERMITTED.**

Pictures of the stool:



Side View

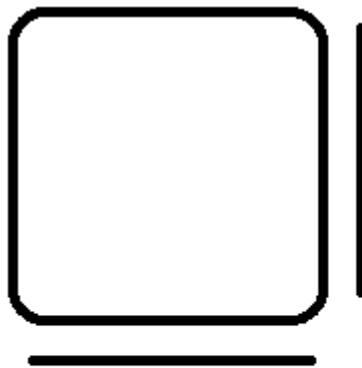


Top View



Bottom View

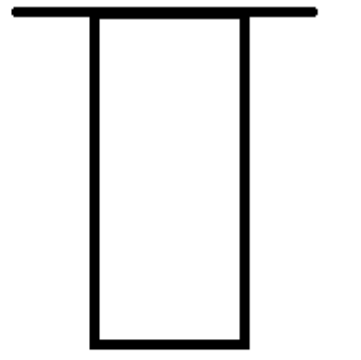
Measurements:



15 3/4 inches

**TOP VIEW &  
MEASUREMENTS**

15 3/4 inches



15 inches high

**SIDE VIEW & HEIGHT  
MEASUREMENT**

Monologues Stage will have one (1) stool, to start and end Stage Right.

Dialogue and Trio Stage will have two (2) stools. One will start and end Stage Right, One will start and end Stage Left.

Ensemble stage will have four (4) stools. Two will start and end Stage Right, Two will start and end Stage Left.

Each time allotment will begin with a blank stage. Director and/or actors should decide ahead of time and rehearse which actors will set their stools where at the beginning of the scene,

and which actors will strike their stools to the appropriate side at the end of the scene.

Small hand props may be used, and should be easily transportable by one person.

Costumes are encouraged but are not required. The nearest bathrooms available for changing are across the street from the Spreckels Organ Pavilion. Further away, located across from the entrance to the Prado Restaurant, are more bathrooms. **NOTE THAT ALL CHANGING AREAS ARE PUBLIC RESTROOMS.** You may want to come in costume, or wear appropriate full-coverage undergarments if you plan to change costumes during the day.

### **AMPLIFICATION (or lack There-Of)**

**There will be no amplification this year. Performance stages will be set up in the Spreckels Organ Pavilion, and audiences will be close – the first row is two feet from the edge of the playing space. Students should project their voices when performing.**

### **Participation and Raffle Information**

All students who participate in the Festival will be automatically entered into a Raffle. One entry per student, no additional entries may be purchased. The raffle will be drawn at the Closing Ceremony. Prizes include posters, books, mugs, theatre tickets, and other Shakespeare-themed items.

**NOTE:** It is strongly encouraged that your group stay until the end of the event. You must be present to win in the raffle. If an individual is not present at the raffle drawing, another ticket will be drawn and the prize given to the individual who is present.

## **Festival Day Schedule**

### **Day's Events**

9:30 – 10:30 a.m.	Festival Check-In and line-up for Grand Procession
10:30 a.m.	Grand Procession line-up
11:00 a.m.	Grand Procession!
11:30 a.m.	Performances Begin.
3:30 p.m.	Awards & Closing Ceremony

**NOTE:** A teacher or adult supervisor **must be with and stay with** the students **at all times.**

## **Festival Day Logistics**

### **Transportation and Parking**

You will need to provide transportation for your students, costumes, and props. Parking that day is usually very heavy. We suggest you park behind the Organ Pavilion.

### **Check-In**

All groups should check in at the Check-In Booth at least 30 minutes before your first scheduled performance. Check-In will be prominently located at the Spreckels Organ

Pavilion. This booth is where you will find information on the Festival throughout the day.

### **Grand Procession**

A Grand Procession along Pan American Road, around the Plaza de Panama Fountain and back to the Organ Pavilion will ring in the festivities.

Participation in the Grand Procession is OPTIONAL. If you or your group is Registered for the Parade your group will be assigned an Order Number in the Procession. Check In at your assigned time and take your place in the Procession! The Bard himself is rumored to be serving as Grand Marshall this year!

### **Banners in the Parade**

Banners are encouraged but not required. The banner will lead your group as you participate in the Grand Procession. Banners should not drag on the ground when carried in the procession, and should be between two and four feet wide.

### **Performances**

Each stage will perform in 45 minute sets with a 15 minute interlude. Scenes or Monologues will be assigned a TIMESLOT and a RUN ORDER at the appropriate stage. Traveling between stages should happen during the 15 minute interlude.

#### ***Example: Globe Stage, 12:30, #4***

It is the responsibility of the participants to arrive to check in with the Stage Manager at the assigned stage a minimum of five minutes before the time-slot. ***Please do not attempt to check in before the 45 minute performance set is over, as the Stage Manager will be helping the current set of performers. Instead, plan to watch and support the performers who come after you! The more Shakespeare the better!***

### **Food/Snacks**

There are limited food opportunities in the park, so you may consider packing a cooler of water, lunch and/or snacks for your students.

### **Time Line/ Prep Ideas**

- March 15 – Early Bird Registration Deadline. Early Bird Registration guarantees a free optional in-person workshop with a local teaching artist to assist with performances.
- April 8 – Final Registration.
- April 15 – Final Supplementary Paperwork Deadline. Final day for Workshops.
- April 22 – Notification of Performance Time Slot & Run Order Provided to all Groups.
- April 30 - FESTIVAL DAY!

Visit the Shakespeare Festival website listed below for additional information.

<https://writeoutloudsd.com/shakesfest/>

Question? Contact Festival Coordinator Rachael VanWormer at [Rachael@writeoutloudsd.com](mailto:Rachael@writeoutloudsd.com)

# Write Out Loud Media Release Form

## Shakes Fest 2022

By signing this release form, I authorize Write Out Loud, to use the following:

- (1) My picture – including photographic and electronic images from Shakes Fest.
- (2) Film, audio or video recording of me from Shakes Fest.

I hereby grant to Write Out Loud the right to use, publish, and reproduce my name and pictures or film/video footage of me in electronic or print form, described in section (1) for promotion, advertising, educational conferences, funding requests, and in brochures and other print media. This permission shall continue unless I revoke the permission in writing.

I hereby waive the right to receive any payment for signing this release and waive the right to receive any payment for Write Out Loud's use of any of the material described above for any of the purposes authorized by this release.

I acknowledge that I have read the foregoing and I fully understand the contents.

IN WITNESS WHEREOF, I have executed this release on this 18 day of April, 2020.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

(If release is provided on behalf of another:)

I hereby certify that I am the guardian of \_\_\_\_\_  
and that I have the legal authority to execute this release. I approve the foregoing and agree that we both shall be bound thereby.

Guardian: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_